

(2) When an export release is required from MTMC under chapter 202 of AR 55-355 et al. , (reference (d)) , the shipping activity will submit a request for export release to the MTMC Area Command before **shipment**. An **NOA** will be furnished to the **CR/FF** and will indicate that an export release has been requested. The export release provided by the MTMC releasing authority will include shipping, instructions as coordinated with the CR/FF.

(3) When the shipping activity determines that the shipment includes materiel which is dangerous/hazardous, sensitive, or otherwise requires a high degree of protection or control within CONUS, but does not require an export release from MTMC, an NOA will be furnished to the **CR/FF** regardless of the entry in **rp 46** and the **shipment** will be held pending receipt of release and shipping instructions from the CR/FF. NOAs for classified shipments will be forwarded to the CR identified in the MAPAD (reference (c)) .

b. For shipments not subject to the exceptions outlined in paragraph K. 1. a., above, the entry in **rp 46** will prescribe procedures to be followed in releasing shipments of FMS materiel from storage activities. When Country FMS Offer/Release Options Y and Z are entered in **rp 46**, notification to the designated CR/FF is required prior to release of the shipment. When **rp 46** contains Country FMS Offer/Release Option A or X, the shipment will be released automatically, without providing an NOA to the CR/FF.

c. The NOA is the document by which a U.S. shipping activity will notify the designated CR/FF address that materiel is ready for shipment. A manual NOA will be prepared for all classified shipments and certain unclassified shipments for all countries except those countries specifically requesting mechanized NOAs such as the Federal Republic of Germany . Countries desiring to receive the mechanized NOA will submit a request to the Director, Defense Logistics Management Standards Office, ATTN : **DLA-LM**. All countries requesting the mechanized NOA will be identified in this paragraph. Procedures for NOA preparation are contained in paragraphs 0.2. and 0.3. , below. The NOA document, manual or mechanized, will be assigned a notice number. The FMS notice number will be the control number (TCN, GBL, etc.) assigned to the shipment except when the shipment is made on a CBL and a TCN is not assigned; the shipping activity will assign their own FMS notice number which will be prefixed by the consignor's AAC beginning in **rp 61** of the FMS notice number field. When **rp 61-77** are not filled, these positions not used will be blank.

2. Manual Notice of Availability

a. The DD Form 1348-5, Notice of Availability y/Shipment, will serve as a cover document for individual copies of the DD Form 1348-1A 1/ applicable to each line item in a shipment unit. Together, these documents will comprise the original NOA. The data to be entered on the DD Form 1348-5 are that which describe the shipment unit, while the supporting copies of the DD Form 1348-1A provide individual item data. All blocks of the DD Form 1348-5 from the top of the form to the portion captioned "TO BE COMPLETED BY ADDRESSEE" will be completed by initiating activities when the applicable shipment units are consolidated. In instances of single line item shipment units, the following data are not mandatory entries on the DD Form 1348-5 if they are contained in the accompanying copies of the DD Form 1348-2A: type pack, pieces, weight, and cube. All data blocks are self-explanatory, except that the NOA date (the date notice is transmitted) will be entered in the block titled "Notice of Availability/Shipment." The "Notice Number" block will contain the control number (TCN, GBL, etc.) assigned to the shipment. When an export release is required from the MTMC, the DD Form 1348-5 will be annotated or stamped in the lower left corner "EXPORT RELEASE REQUIRED." The shipping activity will also annotate or stamp brief notes applicable to materiel discussed in paragraph 0. 1. a. (3), when appropriate. The manual NOA will be mailed to the notice recipient specified in the MAPAD (reference (c)) except that the NOAs covering classified shipments will be forwarded to the country representative. Distribution of DD Form 1348-5 (appendix A5) will be as follows:

<u>COPY NO.</u>	<u>USE</u>
1	Retained by the shipping activity pending receipt of shipment release instructions.
2,3	Furnished to the appropriate CR/FF address (as designated in reference, to receive the NOA) with copies of the DD Form 1348-2A, for insertion of shipment release instructions on the third copy and return to the shipping activity. The second copy will be retained by the CR/FF.

1/ Effective 1 Nov 91, the DD Form 1348-1A, Issue Release/Receipt Document, became the primary document to issue, release, and receive materiel; however, you may continue to use the DD Form 1348-1, DoD Single Line Item Release/Receipt Document, until all stocks are exhausted.

b. Replies to manual NOAs will be accomplished by two different methods. When an export release is required, the CR/FF will furnish specifying consignment instructions, if any, and coordinate these or other shipment or delivery instructions with MTMC releasing authority. When an export release is not required, the reply will be accomplished by insertion of shipment release instructions on the third copy which will be returned to the issuing activity. Shipment release instructions will provide for shipment or delivery of materiel to a single destination by shipment unit. Shipment units identified by shipment unit numbers will not be split by shipping activities to accommodate shipments or deliveries to multiple points. Instructions to CR/FFs regarding replies to NOAs will specify the need for coordinated instructions when an export release is required and include provisions for the following minimum data in the replies to other NOAs:

(1) The complete name and address of the consignee except when materiel will be picked up by the CR/FF.

(2) The date materiel is to be shipped or the date the materiel will be picked up by the CR/FF.

(3) The complete name and telephone number(s) of the individual(s) who will be available and authorized to receive on behalf of the purchasing country, for the specific classified shipment covered by the NOA advising of the availability of a classified shipment.

c. In instances where the shipment does not require an export release or the shipping activity has determined that there is no requirement for a high degree of protection or control and Country FMS Offer/Release Option Y is contained in rp 46, the shipment will be released to the CR/FF on the 15th calendar day after the NOA date, unless alternate shipping instructions are received. When an export release is required, the shipment will be held pending receipt of release and shipping instructions from the MTMC releasing authority and if such instructions are not received within 15 calendar days after the NOA date, a followup only to MTMC will be made in lieu of transmitting a duplicate NOA. In, instances where the shipping activity has determined a need for a high degree of protection of control or Country FMS Offer/Release Option Z is contained in rp 46, the shipment will be held pending receipt of release and shipping instructions from the CR/FF. Should such instructions not be received within 15 calendar days after the NOA date, a duplicate of the NOA will be transmitted to the designated notice recipient, with the same shipment unit number assigned. This duplicate NOA will be annotated to indicate that the shipment delay is caused by the CR/FF's failure to furnish release and shipping instructions. Two

copies of the DD Form 1348-5, Notice of Availability/Shipment, together with the **DD Form 2348-2A**, will constitute the delay NOA.

3. *Mechanized Notice of Availability.* Except for classified shipments or unclassified shipments to be accomplished by parcel post/small parcel delivery service, the mechanized FMS NOA is provided to customers having a need to receive mechanized data for FMS shipments when Country FMS Offer/Release Option Y or Z is entered in rp 46 of requisitions or when an export release is required pursuant to chapter 202 of AR 55-355, et al. (reference (d)) . The mechanized NOA consists of the following documents:

a. The FMS NOA key document will contain shipment unit information and will accompany the FMS NOA detail document. The initial key document will contain DI AD1 when an export release is not required and DI ADR when an export release is required. When release instructions have not been received within 15 days of the DI ADR NOA date, a followup will be made to the MTMC releasing authority and a delay NOA key document, DI AD3, will not be prepared or transmitted to the CR/FF. When Country FMS Offer/Release Option Z applies and release instructions have not been received within 15 calendar days of the DI AD1 NOA date, a delay NOA key document containing DI AD3 will accompany the delay NOA detail documents.

b. The FMS NOA detail document will contain line item information as contained in the issue/release document; such as, the MRO or **DD Form 1348-1A**. The initial detail document will contain DI AD2. When Country FMS Offer/Release Option Z applies and release instructions have not been received within 15 calendar days of the NOA date, a delay detail document containing DI AD4 will be prepared for each initial detail document which accompanied the initial key document.

c. The FMS reply document (DI AD5) will always be used when replying to a mechanized NOA other than DI ADR. When replying to a DI ADR NOA key document the specifying consignment instructions and/or other shipment or delivery instructions will be provided to the MTMC releasing authority to facilitate provision of a coordinated (export) release to the shipping activity. In replying to mechanized NOA other than DI ADR, the following rules apply:

(1) When shipment release is to be made to the addresses identified by coded entries in the MAPAD (reference (c)) , the AD5 document will contain an R in rp 60.

(2) When shipment release instructions are being mailed under separate cover, the AD5 document will contain an E in rp 60. The shipment release instructions which are mailed may be accomplished by letter, country designated forms, or other appropriate communications; however, such instructions must reach the shipping activity within 15 days for transactions coded with Country FMS Offer/Release Option Y. Otherwise, the shipment will be released automatically to the appropriate address contained in reference (c). The S/A's implementation of these procedures will provide for such replies to be transmitted to the activity designated by the RI contained in rp 4-6 of the NOA documents.

4. When a country replies to a NOA and rejects the shipment because the shipment unit contains materiel which will constitute a duplicate shipment, the shipping activity will withdraw the rejected materiel from the shipment and prepare a new NOA (AD1 and AD2 or ADR and AD2).

5. Shipments from Procurement (To be finalized).

P. RESEWED

Q. CONSOLIDATION AND MARKING OF FOREIGN MILITARY SALES SHIPMENTS

1. Consolidation. The shipment planning process should recognize and assure compatibility of codes in requisitions and related documents when configuring shipment units. To assure compatibility of codes, rp 30-34, rp 45-50, and rp 57-61 must be considered for FMS nonassembly shipments; rp 55 and 56 must be considered in addition to rp 30-34, rp 45-50, and rp 57-61 for FMS assembly shipments; and rp 30-33, rp 35, and rp 57-61 must be considered for Grant Aid.

a. FMS assembly shipments may be consolidated into containers or shipment units if under the same U.S. Service program manager, recipient country, customer within country, delivery term code, in-country service, offer/release option code, FF code, FMS case, case line number, project codes (if applicable), and PD. The criteria for FMS nonassembly shipments is the same as for assembly shipments with the following exception: nonassembly shipments may be consolidated regardless of CLN.

b. Grant Aid assembly and nonassembly shipments may be consolidated into containers or shipment units if under the same U.S. Service program manager recipient country, customer within country, type of assistance, project code (if applicable), and PD.

c. Consolidation will also be limited by the following conditions:

(1) Physical characteristics of items should be compatible with other items in the same shipment unit.

(2) Explosives or other dangerous articles will not be consolidated with other items.

(3) Aircraft, missiles, engines, and large (excess dimension) spares or assemblies for any item of equipment subject to special handling or construction or requiring movement as a single shipment unit will not be consolidated with other line items.

(4) Radioactive or magnetic materiel will not be consolidated together or with other materiel.

(5) When shelf-life items are included in a consolidated shipment, the exterior of the consolidated shipping container will be marked under the multipack requirements of MIL-STD-129 (reference (w)) .

2. Address Marking. The manner of designating ship-to and/or mark-for addresses in requisitions is described in subparagraph C.2.c. After determining the specific coded entries and their use as a ship-to and/or mark-for address in a given requisition, the corresponding clear-text address for container markings will be obtained from the MAPAD (reference (c)).

R. RESERVED

s. ~~DOCUMENT~~ DISTRIBUTION

1. Military Assistance Program Grant Aid Documents

a. DD Form 1348-1A ^{2/}. Document at ion to accompany shipments will be two copies of the DD Form 1348-1A, Issue Release/Receipt Document and one copy of the APL, if produced. See figure 6-2.

^{2/} See figure 6-1 for the DD Form 1348-1 distribution requirements. Actual copies utilized, other than the original **and** the first carbon copy, will **be** at the option of the individual S/A.

b. DD Form 250. On direct deliveries from vendors, a copy of the DD Form 250, Material Inspection and Receiving Report, procurement shipping and receiving document, will be forwarded to the SAO of the country.

2. Foreign Military Sales Documents ,

a. DD Form 1348-1

(1) The distribution of the release/receipt document is shown in figure 6-3. (Actual copies utilized, other than the original, will be at the option of the individual S/A.)

(2) For shipments requiring NOA, an additional three copies of the release/receipt document will be, used in providing the original/delay/amended NOAs, as required.

b. DD Form 1348-1A. Documentation to accompany shipments will be two copies of the IRRD and one copy of the AFL, if produced. See figure 6-4. For shipments requiring an NOA, three copies of the DD Form 1348-1A will accompany the NOA.

T. RESERVED

u. SPECIAL MILITARY ASSISTANCE PROGRAM GRANT AID PROCEDURES

When issues of excess materiel are made in support of reimbursable MAP Grant Aid requisitions, the following action will be initiated:

1. Change signal code to D.
2. Furnish BN supply status to designated address (es) .

v. RESERVED

w. CANCELLATION OF REQUISITIONS

1. "The same rules governing cancellation of requisitions for Troop Support (see chapter 2, paragraph Q.; chapter 3, paragraph AA.; and chapter 8) will apply to FMS and Grant Aid except for special procedures herein.

2. When individual line items with a Grant Aid program RCN are to be canceled, or FMS cases/programs are to be canceled, the canceling

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Agency/activity will submit single line cancellation requests under the appropriate Service policy.

3. FMS/Grant Aid single line cancellation requests will be processed under chapter 3, paragraph AA., except that:

a. No tracer action will be initiated for FMS shipments to foreign countries which move in commercial transportation channels to commercial FFs and are therefore not available for cancellation after turnover to the carrier, post office, or FF. Storage activities will furnish supply sources with shipment status documents (DI AU) .

b. Supply sources will advise the ILCO of contractual agreements which will result in cost conditions if cancellations, diversions, or holding are accomplished. The ILCO will decide whether the cancellation, diversion, or hold actions will be suspended or continued. Decisions to continue cancellations or diversions will be provided the supply source by narrative message containing the notation: "Decision for cancellation or diversion by ILCO."

4. FMS/Grant Aid mass cancellation requests will be processed under chapter 8, except that ILP mass cancellation requests will be submitted with the required codes for identification of one of the following, for which cancellation of all requisitions is requested:

a. U.S. MAP Service code and country/activity code (rp 30-32) .

b. U.S. MAP Service code and country/activity code (rp 30-32) and project code (rp 57-59) .

c. FSC or FSG when associated with U.S. MAP Service code and country/activity code (rp 30-32) .

5. Transportation (such as the terminal costs associated with stopping, holding, and returning materiel to depots or storage) and procurement termination costs incident to actual diversion/cancellation of FMS requisitions will be charged under DoD Instruction 7510.4 (reference (x)) .

6. Grant Aid shipments which meet the criteria for shipment diversion under mass cancellation conditions will be diverted to the predesignated storage sites of the canceling Service by the DTS. Storage sites in receipt of Grant Aid cancellation shipment (s) will report the receipt (s) to the applicable Service ICP/ ILCO and the materiel will be accounted for as MAP suspended materiel pending receipt of disposition

instructions. Service ILCOs will provide disposition instructions under the provisions of DoD 5105. 38-M (Part II) (reference (t)) .

7. Navy sponsored FMS shipments from vendor sources will be diverted to predesignated Navy storage sites by the DTS. FMS shipments sponsored by the other Services and Navy sponsored shipments from DoD/GSA storage activities will be diverted under chapter 8, paragraph E. 1.

X. RESERVED

Y. RETURN OF DISCREPANT FOREIGN MILITARY SALES MATERIEL

1. Discrepancies in FMS shipments are reported on SF 364, Report of Discrepancy, by the receiving FMS customer. The required data entries and procedures for processing RODS are provided by the joint regulation DLAR 4140.60, et al. (reference (y)) .

2. When it is determined that materiel reported on SF 364 is to be returned to U.S. supply system stocks, the U. S. supply source, in addition to completing the reverse side of the SF 364, will prepare the DD (or GSA) Form 1348-1A, to be used to return the materiel. The DD (or GSA) Form 1348-1A, in five copies, will be forwarded to the U.S. ILCO indicated by the first position of the requisitioner's document number (Block 8, SF 364) along with the SF 364 and contain entries shown in appendix C47 .

3. The DTS will be used to return discrepant FMS materiel when appropriate. This can be accomplished in two ways:

a. If a transshipment point has not been specified and the SAO has the capability/capacity to perform this function, the SAO will arrange for movement through the DTS.

b. If a transshipment point has been designated, the transshipment point will arrange for movement through the DTS.

(1) The transshipment point should be a U.S. activity located in the FMS country which submitted the ROD and/or be reasonably accessible to the FMS country.

(2) The transshipment point will, as a minimum, provide legible copies of the signed DD Form 1348-1A (evidencing receipt) to the U.S. supply source identified in rp 67-69, the appropriate CR listed in the MAPAD (reference (c)) , and, if requested, to the consignor. The

latter two copies may be reproductions of the copy furnished to the supply source.

(3) Coordination between the U.S. supply source and the focal point listed in DLAR 4140.60, et al. (reference (y)) is required prior to initial designation as a transshipment point of an S/A other than that of the supply source.

(4) When the DTS is not used for return of discrepant FMS materiel, the holding FMS country will arrange for movement through the CR/FF to the activity designated in Block 3 of the DD Form 1348-1A ^{3/}. CONUS inland shipments will be effected by the use of a collect CBL convertible to a GBL upon receipt. Reimbursement of transportation charges between the holding FMS country and the CR/FF will be requested by the CR to the U.S. supply source identified in rp 67-69 of the *DD Form 1348-1A*.

(5) Regardless of the method of transporting return-eligible discrepant FMS materiel, all shipments pursuant to these procedures must be completed within 180 days of the date of document preparation entered in Block 5 of the DD Form 1348-1A ^{4/}.

^{3/} Block B of the DD Form 2348-1.

^{4/} Block O of the DD Form 1348-1.